

Application

for the issuance of a certificate in accordance with DIN 6701 for verification
of the suitability for adhesive bonding of railway vehicles and parts

To send to:

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Company:

Street, no.:

ZIP code, town, state:

Further enquiries to:

Phone:

E-mail:

Fax:

The application will be filed for the location (to fill out only if different from above)

Street, no.:

ZIP code, town, state:

Application for certification for the following scopes:

- Design of bonded parts of class
- Process planning of bonded parts of class
- Production of bonded parts of class
- Repair of bonded parts of class
- Purchase, trade and assembling of bonded parts of class
- Delegating of adhesive bonding work of class to third parties

Application:

first application

repeated, expiry of valid time on:

due to change of the following requirements:

Have you already been issued a certificate in accordance with DIN 6701 by another certification body?

Yes (please state the certification body):

No

Supervisor in charge of adhesive bonding work (SiC):

First name, surname:

Date of birth:

E-Mail address and phone no. of SiC:

Qualification level of adhesive bonding:

European adhesive engineer (EAE)

European adhesive specialist (EAS)

European adhesive bonder (EAB)

none / in education / application for education is available

the SiC is an „external“

The following companies are also supervised by the SiC:

Deputy of the supervisor in charge of adhesive bonding work:

First name, surname:

Date of birth:

E-Mail address and phone number of the deputy:

the deputy of the supervisor in charge of adhesive bonding has “equal rights” (other-wise „no equal rights“)

Qualification level of adhesive bonding:

European adhesive engineer (EAE)

European adhesive specialist (EAS)

European adhesive bonder (EAB)

none / in education / application for education is available

the deputy of the person supervising the adhesive bonding is an „external“ person

The following companies are also supervised by the deputy:

Certificates / sign

The German version of the certificate is free of charge and send to the company.

certificate English version

short form of the certificate (English)

short form of the certificate (German)

sign “certified bonding company”

The processing fees per certificate is 100 €. The processing fees of the sign „Certified Bonding Company“ amount once € 100 for the monitoring period.

Total cost certificates / certificates / signs: €

The company,

- declares to comply with the standard series DIN 6701 and the applicable technological standards,
- agrees that the details will be collected and published in the online register DIN 6701 (company, class, scope, supervisors [name, birthday, qualification], comments),
- accepts the rules of the Working Group Adhesive Bonding DIN 6701 (A-Z-Guideline),
- accepts the necessary surveillance by the certification body for the period of validity,
- accepts the „information for certified companies“ in the annex,
- accepts the publication of the application data towards all certification bodies.

(Place, date)

(Stamp, name and signature of applicant)

Declaration of liability of the applicant

The application becomes contractually binding upon turning in the completely signed and stamped application form to the certification body. As from thereon, the certification body is regarded as being commissioned by the applicant to carry out all steps and procedures required for the accreditation in accordance with DIN 6701.

Please enclose:

- General description of the company
- Organisational scheme (from which the status of the responsible supervisor in charge of adhesive bonding work arises)
- Description of adhesive bonding works containing references to groups of components and classes (e.g. A1: windows modules, bonding of panes, front-end hood; A2: dividing walls; A3: flooring)
- List of further supervisors in charge of adhesive bonding work along with dispatching of tasks and responsibilities.

Information for companies certified by TC-Kleben

We, as a company certified by the certification body, inform you on the following important explanations in connection with the certificate and the monitoring.

Data protection

We, as a notified body have access to confidential information about your company. This information will be required and used to adequately evaluate the conformity with the certification requirements and for traceability over the surveillance period. These data will be collected, recorded and processed by us in the context of legal requirements. This information will be kept confidential. No third parties beyond the notified body and its staff or the authorised body, who assure confidentiality, will have access to these data.

We assure that we do not pass your personal data to third parties, unless we are legally obliged to it or you have explicitly given your consent in advance. As far as we make use of services rendered by third parties, the requirements of the General Data Protection Regulation and Federal Data Protection Act will be kept. Personal data which you make available to us during the ordering procedure or via e-mail (such as name and contact data) will only be used for corresponding with you and only for the purpose we have been authorised by you.

In the case, you do no longer agree with the storage of your personal data, or if these have undergone a change, we will initiate to either delete, correct or inactivate them within the legal provisions on instructions received. It is, however, possible that you will lose your certificate, should you revoke your authorisation to store your data.

Upon request you will obtain information free of charge on all personal data we have stored about you. If you have any questions concerning the collection, processing or use of your personal data or for information, correcting, blocking or deleting of data, please contact the head of the notified body.

Complaints and objections

Should there be any complaints on the part of the user-company concerning the activities of the notified body, objections to the accreditation procedure or objections to an accreditation decision, we ask you to report them to the notified body in written form including a statement. An objection does not cause a suspensive effect.

The factual circumstances will then be discussed together with the goal of positive clarification. If an agreement is not possible, these circumstances will be forwarded to the board of appeals of the work group adhesive bonding DIN 6701.

Validity of the certificate

The supervisory authority or the body issuing this certificate can withdraw the “certificate of accreditation for adhesive bonding of rail vehicles and its parts“, if:

- there is a serious shortcoming in the correct execution of adhesive bonding work as required by this standard;
- there is a serious shortcoming in the supervision of adhesive bonding work as required by this standard;
- there is no longer an authorised supervision of the adhesive bonding work;
- no valid qualification certificates of the employees carrying out the adhesive bonding work as required by this standard are available

- other conditions required by this standard are no longer fulfilled;
- the period of validity has expired;
- the user-company waives the certification.

The company shall confirm the notice of withdrawal in written form to the notified body. The supervisory authority shall be notified by the certification body.

Duties of the user-company

The certified user-company is obliged to inform the certification body about all changes in the scope of approval of the user-company certificate. In the case of the following intended changes, the certification body shall be informed and shall check the current state of facts:

- class
- scope
- legal or organisational form
- adhesive bonding supervisors (all supervisors, not only the supervisor in charge)
- contact address and location
- substantial changes of the management system and of the processes
- changed room situations for classified adhesive bonding activities

The user-company commits itself:

- to keep the recordings of all complaints which were communicated to the user-company regarding the compliance with the requirements of certification; to take appropriate measures regarding such complaints as well as any defects detected at products and which affect the compliance with the demands of the certification; to document the adopted measures and to provide the certification body with these records on request.

- Grant access for all persons who take part within the scope of the appraisal of the certification body.
- To only put bonded parts on the market using the user-company certificate which correspond to the audited process
- To use the user-company certificate exclusively for labelling processes which are specified in the user-company certificate
- To read the published version of the A-Z-Guideline of the task force AK Kleben on the website of the online register (<https://www.din6701.de>) three times a year (usually in the months January, April and July) and to check the changes related to the own company

Dealing with the certificate

The company is bound to:

- Not use the product certification in a way that may bring the notified body into disrepute as well as to not make any statements about their product certification, which could be considered as misleading or unjustified by the notified body.
- Stop any usage of advertising materials which contain any reference to the certification in case of suspension, withdrawal or termination of the certification
- Copy all documents related to the audit and in particular to the certification only in its entirety

The notified body reserves the right to withdraw the certification when continually using it incorrectly.

Responsibility for the conformity

The certified user-company shall bear responsibility for complying with the accreditation requirements. Each audit is a random check of the management system of an organisation, thus no guarantee for establishing a 100 % compliance with the requirements. The certification body is responsible for checking sufficient objective proof the certificate of accreditation is based on.

The company is obliged to know the state-of-the-art according to the extent required for the area of validity and to inform itself about changes such as standards and regulations (DIN 6701, A-Z- Guideline, DVS-Regulations) in order to implement them, if necessary.

Informationen about certificates and signs

Complete certificate in English:

short form of the certificate in English:

Certificate
 in accordance with DIN 6701 to demonstrate the suitability of the user-company for manufacturing adhesive bonds on rail vehicles and parts of rail vehicles

The Company: **Musterfirma**
 with production site in: **Musterstrasse 12345 Musterstadt**

has been certified in accordance with DIN 6701-2:2015 for the following areas of validity:

- Design with bonded Parts Class A1
- Process Planning with bonded Parts Class A1
- Production of bonded Parts Class A1
- Repairs of bonded Parts Class A1
- Purchase, Trade and Assembling of bonded Parts Class A1
- Delegating of adhesive bonding work to third parties Class A1

Scope of certification:
 Main function of the adhesive bond: D, E, S
 Surface treatments: -
 Adhesive groups: SO, HU, TR, LA, DI, YIS
 Test methods: M
 Mechanization level: M
 Supervisor in Charge: Max. Mustermann, born 1981-01-09, IAS
 Equally authorized deputy supervisor: Markus Mustermann, born 1997-01-12, EAS
 Other deputy supervisor: Markus Mustermann, born 1983-08-12, EAS
 Remarks: This document is only valid in combination with the actual registration of the certificate in the Online-Registry. For further remarks see the back page.

Certificate No.: TC-K/6701/AX/XX/2017/XXX
 Validity: 2015 August 01st – 2018 July 09th
 Issued on: 2017 July 27th
 Changed on: 2015 August 01st

Thomas Richter, Head of the Certification Body

Certificate

The company **Musterfirma** at its location **Musterstrasse 12345 Musterstadt** after having successfully verified its suitability was issued a certificate by the certification body on the suitability of performing adhesive bonding on rail vehicles and parts in accordance with DIN 6701.

The company has verified its suitability to perform adhesive bonding on parts within the scope of

- Design with bonded Parts Class A1
- Process Planning with bonded Parts Class A1
- Production of bonded Parts Class A1
- Repairs of bonded Parts Class A1
- Purchase, Trade and Assembling of bonded Parts Class A1
- Delegating of adhesive bonding work to third parties

in accordance of DIN 6701.

The certificate no. TC-K/6701/AX/XX-X/1111/XXX was issued on Month DDth, YYYY and is valid until Month DDth, YYYY according to the details and remarks given.

Thomas Richter, Head of Certification Body

short form of the certificate in German:

sign „certified bonding company“:

Zertifikat

Dem Unternehmen **Musterfirma** am Standort **Musterstrasse 1234 Musterstadt** wurde nach erfolgreicher Prüfung durch die Anerkannte Stelle eine Bescheinigung nach DIN 6701 über den Nachweis der Eignung zum Kleben von Schienenfahrzeugen und -fahrzeugteilen erteilt.

Der Betrieb ist geeignet klebtechnische Prozesse gemäß DIN 6701-2:2015 in folgenden Geltungsbereichen auszuführen:

- Konstruktion von Klebungen Klasse A1
- Prozessplanung von Klebungen Klasse A1
- Fertigung von Klebungen Klasse A1
- Instandsetzung von Klebungen Klasse A1
- Einkauf, Handel und Montage von geklebten Komponenten Klasse A1
- Bauftragung Dritter für Klebungen Klasse A1

Die Bescheinigung mit Nr. TC-K/6701/AX/XX-X/1111/XXX wurde am TT. Monat JJJJ ausgestellt, und ist entsprechend den Ausführungen und Bemerkungen der Bescheinigung bis zum TT. Monat JJJJ gültig.

Dipl.-Ing. Thomas Richter, Leiter der Anerkannten Stelle

Two circular logos for 'Certified Company KLEBEN IC adhesive bonding'. The top logo is black with white text, and the bottom logo is white with black text. Both feature the 'KLEBEN IC' logo and the website 'www.tc-kleben.de'.